

# FAREHAM

## BOROUGH COUNCIL

### **Report to Planning and Development Policy Development and Review Panel**

**Date**                    **06 September 2016**

**Report of:**            **Director of Planning and Development**

**Subject:**              **REVIEW OF WORK PROGRAMME 2016/17**

#### **SUMMARY**

At its meeting on 19 July 2016, the Planning and Development Policy Development and Review Panel agreed to a draft Work Programme for 2016/17.

#### **RECOMMENDATION**

Members are now invited to:-

- (a) review and agree the proposed Work Programme for 2016/17, add to the draft programme any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel;
- (b) review the outcomes from matters considered at the Panel meeting on 19 July 2016; and
- (c) note the Planning and Development Executive Portfolio work programme for 2016/17.

## **INTRODUCTION**

1. At the last meeting of the Panel on 19 July 2016, members agreed a draft Work Programme for 2016/17, see Appendix A.
2. Appendix B contains details of the outcomes from matters considered at the Panel meeting on 19 July 2016.
3. Appendix C contains details of the Planning and Development Executive Portfolio programme of items proposed to be reported to future meetings of both the Panel and the Executive.

## **REVISIONS TO THE WORK PROGRAMME 2016/17**

4. Members are asked to note the following revisions to the work programme;
  - i. the Annual Monitoring Report in Appendix A and C has been amended to be called the Authority Monitoring Report;
  - ii. the agenda item relating to the Draft Statement of Community Involvement has been rescheduled for the Panel meeting on 8 November 2016;
  - iii. new items have been added to the agenda for this meeting (6 September 2016) relating to Fareham Town Centre and Portchester District Centre parking surveys.

## **RISK ASSESSMENT**

5. There are no significant risk considerations in relation to this report.

## **CONCLUSION**

6. The Panel is invited to:-
  - (d) review and agree the proposed Work Programme for 2016/17, add to the draft programme any additional items agreed generally by the Panel or put forward by individual members and accepted by the Panel;
  - (e) review the outcomes from matters considered at the Panel meeting on 19 July 2016;  
and
  - (f) note the Planning and Development Executive Portfolio work programme for 2016/17.

Appendices:

Appendix A – Planning and Development PDR Panel Work Programme 2016/17

Appendix B – Progress on Actions since Last Meeting

Appendix C – Planning and Development Portfolio – Combined Executive and Policy Development and Review Panel Work Programme 2016/17 as at 25 August 2016

**Background Papers:**

**Reference Papers:** Planning and Development PDR – 19 July 2016 – Minutes

**Enquiries:**

For further information on this report please contact Richard Jolley. (Ext 4388)

**PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND  
REVIEW PANEL - WORK PROGRAMME 2016/17**

<b><u>MEETING DATES FOR 2016/17</u></b>	<b><u>ITEMS</u></b>
17 May 2016	<ul style="list-style-type: none"> <li>• Presentation on Introduction to Portfolio Services</li> <li>• Conservation Services Casework Presentation</li> <li>• Review of the Work Programme 2016/17</li> </ul>
19 July 2016	<ul style="list-style-type: none"> <li>• Local Development Scheme</li> <li>• Review of the Work Programme 2016/17</li> </ul>
6 September 2016	<ul style="list-style-type: none"> <li>• Fareham Town Centre Parking Survey - Presentation</li> <li>• Portchester District Centre Parking Survey - Presentation</li> <li>• Review of the Work Programme 2016/17</li> </ul>
8 November 2016	<ul style="list-style-type: none"> <li>• Statement of Community Involvement: Draft for Consultation</li> <li>• Authority Monitoring Report</li> <li>• Review of the Work Programme 2016/17</li> </ul>
10 January 2017	<ul style="list-style-type: none"> <li>• Performance Review: Building Control Partnership</li> <li>• Preliminary Review of the Work Programme 2016/17 and Draft Work Programme 2017/18</li> </ul>
28 February 2017	<ul style="list-style-type: none"> <li>• Performance Review: Tree Service and Strategy Action Plan</li> <li>• Final Review of Work Programme 2016/17 and Draft Work Programme 2017/18</li> </ul>

**Unallocated Items:**

**PLANNING AND DEVELOPMENT POLICY DEVELOPMENT AND REVIEW PANEL PROGRESS ON ACTIONS  
SINCE LAST MEETING ON 19 JULY 2016**

<b>Date of Meeting</b>	<b>19 July 2016</b>
<b>Subject</b>	<b>Local Development Scheme</b>
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation on a review of the Local Development Scheme which sets out a work programme for timetabling the Fareham Borough Council Local Plan Review.</p> <p>Members raised concerns with regards to the wording in table 1 on page 18 and appendix 2 on page 26 of the report which gives dates for the timetable as winter, summer and autumn and requested that more clarity be provided.</p> <p>It was AGREED that the Panel,</p> <p>(a) subject to the amendments being made to add clarity to the dates in the tables on pages 18 and 26 of the report, support the timetables as set out in the Local Plan Review; and</p> <p>(b) approve the Director of Planning and Regulation to make any necessary minor changes to the Local Development Scheme, prior to the document being considered by the Executive in September 2016.</p>
Outcome	Document being considered by the Executive in September 2016.
Link Officer	Richard Jolley
<b>Subject</b>	<b>Review of the Work Programme 2016/17</b>
Type of Item	Report
Action by Panel	<p>The Panel considered a report by the Director of Planning and Regulation which reviewed the Work Programme for 2016/17.</p> <p>The Director of Planning and Regulation asked members to note that, the Annual Monitoring Report in Appendix A and C of the report should in fact read Authority Monitoring Report.</p> <p>It was AGREED that, subject to the Annual Monitoring Report in Appendix A and C being amended to the Authority Monitoring Report, the Panel note the Work Programme for 2016/17.</p>
Outcome	Reported noted
Link Officer	Richard Jolley

